

DEPARTMENT OF THE ARMY

1st Armored Division
Assistant Division Commander
Unit 23746
APO AE 09034

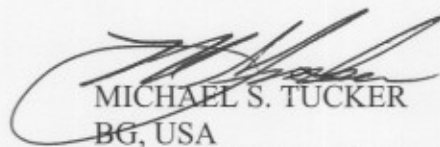
IMEU-BMH-PL

27 JUL 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Senior Mission Commander (SMC) Policy Letter 1-2, In-Processing Training Center Attendance

1. Reference. USAREUR 612-1, USAREUR Command Policy Letter 20.
2. Purpose. To establish a policy for the attendance of Soldiers at the In-Processing Training Center.
3. Applicability. Applies to all Soldiers assigned to tenant units within the Baumholder Military Community.
4. Punitive Nature. Violators of this policy may be punished under the UCMJ and/or appropriate administrative regulations.
5. Policy. All newly assigned Soldiers must complete in-processing, to include the Headstart Language Program and In-Processing Training Center classes, before they may participate in unit tasks or training. The Senior Mission Commander is the only person authorized to delay the in-processing start date, remove enrolled Soldiers from the program, or waive mandatory in-processing training. In his absence, the US Army Garrison Baumholder (USAG-B) Commander is authorized to approve delays or exceptions. Requests for exceptions, with justification, must be routed through the chain-of-command. Approval must be attained prior to class start date.
6. Proponent for this policy is the USAG-B Directorate of Plans, Training, Mobilization, and Security (DPTMS) at DSN 485-1530.



MICHAEL S. TUCKER
BG, USA

Baumholder Senior Mission Commander

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